

**Residence Hall Room Application & Contract  
Academic Year 2018-2019**

<u>Room Cost</u>	<u>Berkel Four-Person Suite</u>	<u>Berkel Double</u>	<u>Berkel Single</u>	<u>Maria Double</u>
Fall 2017	\$2,425	\$2,275	\$3,750	\$1,875
Spring 2018	\$2,425	\$2,275	\$3,750	\$1,875
<b>Total</b>	<b>\$4,850</b>	<b>\$4,550</b>	<b>\$7,500</b>	<b>\$3,750</b>

  

<u>Meal Plan Cost</u>	<u>20-Block Meal Plan</u>	<u>14-Block Meal Plan</u>	<u>7-Block Meal Plan</u>	<u>5-Block Meal Plan</u>
Fall 2017	\$2,195	\$1,975	\$1,000	\$800
Spring 2018	\$2,195	\$1,975	\$1,000	\$800
<b>Total</b>	<b>\$4,390</b>	<b>\$3,950</b>	<b>\$2,000</b>	<b>\$1,600</b>

This document is a combined application and contract (hereinafter called “contract”) for a bed space and meal plan for the University of Saint Mary residence halls for the 2018 – 2019 academic year, or the remaining portion of the academic year from time of initial occupancy. This contract is considered an executed contract upon receipt of contract and full acceptance by the University.

**Please review the [Statement of Terms and Conditions of Occupancy](#) prior to submitting this contract.**

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Middle I: \_\_\_\_\_

Permanent Address \_\_\_\_\_

USM ID# \_\_\_\_\_ Gender \_\_\_\_\_ Date of Birth (mm/dd/yy) \_\_\_\_\_

Home Phone (\_\_\_\_\_) \_\_\_\_\_ Student Cell Phone (\_\_\_\_\_) \_\_\_\_\_

Classification during the 2018-19 academic year:  Freshman  Sophomore  Junior  Senior

Personal E-mail \_\_\_\_\_ USM E-mail (If applicable) \_\_\_\_\_

Have you ever been convicted of or plead guilty or no contest to a felony crime?  Yes  No

*If yes, please attach a letter detailing relevant facts along with this contract. This information will be reviewed by a University committee to determine if the University’s interests would be best served if the applicant is not permitted to reside in the residence halls. If a resident is convicted of, or pleads no contest to a felony crime after submitting this application, the necessary documentation mentioned above must be submitted within five business days.*

**ROOM TYPE PREFERENCE**

Please rank your room preference from **1 to 4**. Use “1” to indicate your first choice, “2” for your second choice, etc.

Rooms are assigned on a first-come, first-served basis and are allocated according to the date of receipt of a signed housing contract.

**For Use By Residence Life to House Students**

\_\_\_\_\_ Berkel Four-Person Suite  
 \_\_\_\_\_ Berkel Double  
 \_\_\_\_\_ Berkel Single\*  
  
 \_\_\_\_\_ Maria Double  
 \_\_\_\_\_ Maria Living Learning Community

\*Priority given by the date and time this application is turned in.

**First-Year/Freshman Housing Options**

Freshman students are not permitted to have a private room during their first semester at USM.

Freshmen students may live in either Maria or Berkel Hall.

Maria Single rooms are not being offered for the 2018-2019 school year. Maria Singles may become available pending space once classes begin in fall 2018, and are only offered at the discretion of the university.

**SPECIAL ACCOMMODATIONS**

Students requiring adapted living space and/or private accommodations for physiological, psychological, and/or other needs should contact the Office of Student Life at [studentlife@stmary.edu](mailto:studentlife@stmary.edu) or (913) 758-6120.

**MEAL PLAN SELECTION (REQUIRED)**

Please select one of the options below. If no meal plan is selected, you will be assigned the 20-Block meal plan.

**All First-Year students are required to maintain the 20-Block Meal Plan for his/her first year at USM.**

- 5-Block Meal Plan – Student will have access to 5 meals per week **(Commuters/Juniors-Seniors Only)**
- 7-Block Meal Plan – Student will have access to 7 meals per week **(Commuters/Juniors-Seniors Only)**
- 14-Block Meal Plan – Student will have access to 14 meals per week **(Commuters/Sophomores – Seniors Only)**
- 20-Block Meal Plan – Student will have access to 20 meals per week **(Required for First-Year students)**

**ROOMMATE REQUEST**

To request a particular person as your roommate, list his/her name in the appropriate space below. For full consideration of roommate requests, all contracts must be received from all parties by June 15, 2018 and all requests must be mutual.

**Berkel Four-Person Suite**

Roommate: \_\_\_\_\_

Roommate #1 \_\_\_\_\_  
 Roommate #2 \_\_\_\_\_  
 Roommate #3 \_\_\_\_\_

**ROOMMATE MATCHING SURVEY (PLEASE FILL THIS OUT EVEN IF YOU HAVE IDENTIFIED A SPECIFIC ROOMMATE(S))**

- |                                      |  |  |  |
|--------------------------------------|--|--|--|
| 1) I wake up before 7:30am           | <input type="checkbox"/> Yes <input type="checkbox"/> No | 2) I go to bed before 11:00 pm             | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 3) I prefer a quiet room environment | <input type="checkbox"/> Yes <input type="checkbox"/> No | 4) I study best in a quiet environment     | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 5) I prefer a clean environment      | <input type="checkbox"/> Yes <input type="checkbox"/> No | 6) I am OK living with someone who smokes* | <input type="checkbox"/> Yes <input type="checkbox"/> No |

*\*All residential facilities are SMOKE-FREE.*

Are you an athlete who does not have a specific roommate request, but would like to room with another athlete?

No  Yes What sport? \_\_\_\_\_

**ROOM CONSOLIDATION**

The University of Saint Mary reserves the right to move any residential student not paying for a private room to another room within the residence halls in order to consolidate rooms. Residents will have two weeks from the start of each semester to find a roommate before they are moved.

**MENINGITIS COMPLIANCE**

The University of Saint Mary requires that all students residing within the residence halls provide proof of meningococcal vaccination prior to occupying the assigned room space.

**HOUSING DEPOSIT**

All new residential students must submit a non-refundable \$200.00 security deposit. Housing assignments will not be processed until a \$200.00 security deposit, housing contract, and immunizations records are received.

Required forms are accessible on the [Residence Life](#) webpage.

*I hereby acknowledge the information I have provided is truthful. I have read, understand and agree to be legally bound by the Statement of Terms & Conditions of Occupancy associated with this contract; the Residence Life policies, USM policies; and other rules, regulations and policies established by the University and Residence Life. I also understand that I am responsible for any damage that may occur in my room during my occupancy at the University. I further understand that I am bound by all information in the University of Saint Mary Student Handbook. I accept financial responsibility for the entire contract period stated herein and understand that I am obligated to pay any late fees or other costs associated with the collection on any amount not paid when due.*

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_  
(Required only if student is under the age of 18 as of date of move-in)

OFFICE USE: Date Contract Received _____	<input type="checkbox"/> Entered into Jenzabar	Staff Initials _____
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