

1. Log in to eSpire and go to the “Accounts and Aid” tab
2. Scroll down to the yellow “My Account Info” header and click on “Review Current Bill/Make A Payment” – this will take you to CASHNet



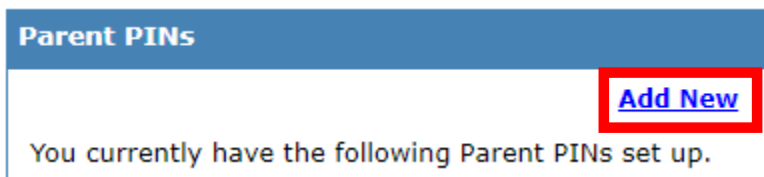
[Transaction History](#)
[Course and Fee Statement](#)

My Current Student Account

[Review Current Bill/Make a Payment](#)

View your current statement including charges, financial aid and payments.
Paper statements will not be mailed.
Pay by e-check, VISA, MasterCard, Discover or American Express.
Enroll in the payment plan which automatically charges your credit card or deducts payments from your bank account, whichever you choose.
Grant access to a parent or others who will receive e-mails that a bill has been generated or who can make payments on your behalf.

3. On the CASHNet homepage, at the bottom of the left column there should be a Parent PINs section – click on “Add New”



4. Fill out and submit the form – the PIN can be numbers, letters, or a short phrase
5. Your parent should receive an email similar to the below with their login ID, temporary password, and a link to the CASHNet website where they can log in

